

Caldecote Community Primary School



Extended Schools

Policy

Completed January 2025 by KB and FP

Review (Term and year) Bi-annually

Next Review – Jan 2027

Values Statement

At Caldecote, we are a learning community committed to helping our students reach beyond their grasp. We achieve this by living according to our shared values which create an environment in which all feel safe, welcome and ready to learn.

Care: we respect each other and our school environment.

Challenge: we are ready to learn; we aim high.

Persevere: we are resilient and we don't give up.

Succeed: we expect the best from everyone; we achieve our goals.

Care, Challenge, Persevere, Succeed - we are Caldecote!

Through our commitment to these values, we prepare our children for the brightest possible futures, equipping them with the motivation, resilience and beliefs needed to succeed.

Rationale

The safety of pupils is our priority whilst they are in our care at school. Caldecote Community Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We aim to promote equality of opportunity and a positive attitude to all pupils and staff.

The Government states that all schools will need to provide an extended day for all pupils, either on site or through linking with a local service provider. Caldecote Community Primary School provides before and after school activities to cater for children who need wrap-around care. Our staff provide a range of indoor and outdoor activities when the weather and time of year allow.

Aims

The **Breakfast and After School Clubs** provide quality wrap-around care for pupils at Caldecote Community Primary School. It aims to:

- Support working parents by providing before school childcare from 7.45am until 8.45am, free of charge. At breakfast club they will be provided with food and activities in a safe and friendly environment.
- After School Clubs are delivered by staff members as a part of their contracts. There will be a variety of clubs, which last between 1 to 2 hours. The clubs change each term and are free of charge.

Initial Admission Process

All pupils are welcome to join us every morning for our breakfast club. Spaces do not have to be pre-booked.

Parents must apply for places in our after school clubs. They are allocated by drawing names out of a hat. Spaces are limited and pupils not successful will be added to a waiting

list. Should places become available during term time then places will be offered in accordance with the child's position on the waiting list.

Booking and Payment

There is no charge for any of our extended school offers (except Emma's Explorers which is a privately run childcare provider who rent our facilities).

As per our Attendance and Punctuality Policy, pupils collected late from their after-school clubs may be subject to a charge. For more please see the Attendance and Punctuality Policy.

Review and Monitoring

This policy will be reviewed bi-annually.

Breakfast Club

Our before school club is available for all Caldecote pupils from Nursery to Year 6. It operates between 7:45 and 8:45am where children will be offered a variety of hot or cold breakfast choices. There will be a range of activities available. Children will be walked to class at 8.45am by club staff. A DSL is on duty during this time every morning to deal with any safeguarding concerns.

After School Clubs

These sessions are available to all children from Years 1- 6. They operate from the end of the school day until at least 4pm. There are a range of activities available, both indoor and outdoor depending on the weather. Children under 10 years old can only be collected by their parent/carer or by an adult (over 16) who the parent has authorised to collect. Children aged 10 or over can walk home alone with parental permission. Children should be collected from outside the main office. Unfortunately, the school are not in the position to able to offer these clubs daily. If parents do require daily after school care they will be signposted to Emma's Explorers (see Appendix 1)

Club staff aim to provide the following:

- A varied programme of activities
- A safe, caring and stimulating environment
- High quality care at all times
- Experienced and committed staff with relevant training in first aid, food hygiene and child protection
- A commitment to equal opportunities
- Safe equipment

Parents should

- Ensure that their child does not arrive for breakfast club early. Staff are not available before this and your child will be unsupervised.
- Ensure prompt collection after all after school clubs.

Behaviour at Breakfast and After School Clubs

School policies, including our Relationships and Behaviour Policy will apply in the same way as they do during the main school day.

If a child is not displaying the school values and rules, staff will follow the schools Relationship and Behaviour Policy. If this behaviour persists the Headteacher will contact the parent to discuss their attendance at the club.

Please note that school clubs will not run on INSET days or during the school holidays.

Emma's Explorers



Afterschool childcare club at Caldecote Community Primary School

- > **Ofsted Registered**
- > **Staff fully qualified**
- > **EST 2015**
- > **Term time only**



We accept childcare and student finance vouchers

Help with childcare cost:
If eligible - tax credits



Opening times
Reception: 3pm- 5pm
KS1: 3:15pm - 5:15pm
KS2: 3:20pm- 5:20pm



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